

25 March 1977

NOTE FOR: All NIOs

At Admiral Turner's briefing session with the President on Tuesday, as I get it, he was a little more than annoyed to discover that Dr. Brzezinski had already briefed the President on two subjects that the Admiral intended to cover. The DDI has, in response, decreed the attached procedures to avoid similar occurrences in the future. Our staff will no doubt want to discuss this problem when [redacted] gets back on Monday. It seems to me, in the meantime, that NIOs should be alert to veto proposed Presidential briefing items if they, through any of their channels, have already made the material available to the NSC Staff.

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Attachment  
As stated



DDI # 1204-77

24 MAR 1977

MEMORANDUM FOR: Director of Central Intelligence  
FROM : Deputy Director for Intelligence  
SUBJECT : Ad Hoc Intelligence Production for  
Cabinet and NSC Staff Officers

1. Pursuant to our discussion this afternoon, I have initiated the following procedures in the Directorate of Intelligence for responding to requests for ad hoc intelligence support from Cabinet-level officers, their immediate staff, and NSC staff officers, or in those cases where our response, regardless of the requestor, involves significant new intelligence developments:

- All responses will be prepared in blind memorandum form with transmittal notes to be signed by either you or the DDCI.
- These responses will be routed through and reviewed by the DDI or ADDI.
- In all cases, you will receive a copy of the response.
- Exempted from these procedures will be the DDI contributions to intelligence analysis provided for PRM working groups, interagency groups such as the SALT and SCC support mechanisms, and reports which could be characterized as service requests, i.e., biographic support, statistical services, map or document requests, etc.
- The present arrangements for White House Situation Reports (WHSRs) to be transmitted directly to the White House Situation Room will be maintained.

2. These new procedures will on some occasions slow our response to the demands of Cabinet-level officers and the NSC staff. When an immediate response is required and you or the DDCI are unavailable, I would propose that I or my Deputy be empowered to release the document. In such cases, you will of course be provided a copy as soon as possible.

[Redacted Signature]

SAYRE STEVENS

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